

NEURO SURGERY DEPARTMENT

CHHATRAPATI SHIVAJI SUBHARTI HOSPITAL

SWAMI VIVEKANAND SUBHARTI UNIVERSITY, SUBHARTI MEDICAL COLLEGE

Ref.No./NEU/SUR/2025/SUB251210661760

DATE: 11.Nov.2025

To

The Principal
Subharti Medical College
Meerut



Subject: Conduct of Board of Studies & Faculty Board Meeting – Inclusion of Agenda for 36th Academic Council

Sir,

In reference to letter no. SMC/G/M-60/6367 dated 06.11.2025, this is to inform you that a meeting of the **Board of Studies & Faculty Board** for the **Department of Neurosurgery** has been scheduled as per the following details:

Date: 13th November 2025
Time: 11:00 AM onward
Venue: Neurosurgery Department

The following agendas shall be discussed as per instructions received:

- Agenda – 1:** Confirmation of the minutes of the previous Faculty Board Meeting and ratification of the Action Taken Report.
- Agenda – 2:** Introduction of any new value-added courses.
- Agenda – 3:** To start Post-Doctoral Certificate Courses (PDCC).
- Agenda – 4:** To review ongoing research activities.
- Agenda – 5:** To start any new certificate courses for Undergraduates and Postgraduates.
- Agenda – 6:** Any changes in CBME.
- Agenda – 7:** Any other item with permission of Chair (advance copy of proposals to be submitted by 17-11-2025).

The required documentation will be prepared and submitted to the concerned committee within the stipulated timeline.

This is for your kind information, please.

Abhinav

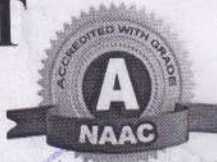
Dr. Abhinav Bansal
Professor & Head
Department of Neurosurgery
Subharti Medical College, Meerut

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Ref.No./NEU/SUR/2025/SUB25/210661760

DATE: 11 .Nov. 2025

Notice

A meeting of **Board of Studies** has been scheduled on **13/11/2025 at 11:00 AM** in HOD Office of the **Department of Neurosurgery**.

Agenda of meeting:

1. **Agenda no. 1:** Confirmation of the minutes of the previous Faculty Board Meeting and ratification of the Action Taken Report.
2. **Agenda no. 2:** Introduction of any new value-added courses.
3. **Agenda no. 3:** To start Post-Doctoral Certificate Courses (PDCC).
4. **Agenda no. 4:** To review ongoing research activities.
5. **Agenda no. 5:** To start any new certificate courses for Undergraduates and Postgraduates.
6. **Agenda no. 6:** Any changes in CBME.
7. **Agenda no. 7:** Any other item with permission of Chair (advance copy of proposals to be submitted by 17-11-2025).

Copy to:

1. Dr. Abhinav Bansal, Professor & HOD, Dept. of Neurosurgery, SMC Meerut
2. Dr. Vivek Tomar, Associate Professor, Dept. of Neurosurgery, SMC Meerut
3. Dr. Vivek Chaudhary, Assistant Professor, Dept. of Neurosurgery, SMC Meerut
4. Dr. Dhanesh, Surgery Department, SMC Meerut
5. Dr. Akhil Prakash, HOD, L.L.R.M Medical College, Meerut.
6. Dr. Gurbachan, HOD/GTB Hospital.
7. Dr. Vikul Kumar, Optima Hospital.

Copy to:

1. The Principal, SMC
2. All the Members mentioned above

Abhinav

Dr. Abhinav Bansal
Professor & Head
Department of Neurosurgery
Subharti Medical College, Meerut



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Ref.No./NEU/SUR/2025/SUB251216661760

3634③
10/12/25

Minutes of Meeting of Board of Studies held on 13/11/2025

S.N.	Department	Composition of BOS for PG	Name, Designation and Address of Members
1	Neurosurgery	Chairperson	Dr. Abhinav Bansal, Professor & HOD, Dept. of Neurosurgery, SMC Meerut
2	Neurosurgery	Members	Dr. Vivek Tomar, Associate Professor, Dept. of Neurosurgery, SMC Meerut Dr. Vivek Chaudhary, Assistant Professor, Dept. of Neurosurgery, SMC Meerut
3	Surgery	One senior person to be opted from other department	Dr. Dhanesh Kumar, Professor, Surgery Department, SMC Meerut
4	Neurosurgery	One subject expert (academic) from reputed central/state/private university	Dr. Akhil Prakash, HOD, L.L.R.M Medical College, Meerut.
5	Neurosurgery	One subject expert from R&D (from state & govt. organization)	Dr. Gurbachan, HOD/GTB Hospital
6	Neurosurgery	Senior alumni (with 5 yrs experience in relevant field)	Dr. Vikul Kumar, Optima Hospital, Meerut

A meeting of Board of Studies was held on 13.11.2025 at 11:00 AM in HOD office of the Department of Neurosurgery, and was chaired by Dr. Abhinav Bansal, Chairman BOS.

The following members were present during the meeting:

1. Dr. Abhinav Bansal (Chairman)
2. Dr. Vivek Tomar (Member Secretary)
3. Dr. Vivek Chaudhary

Internal co-opted Member:

1. Dr. Dhanesh, Professor, Department of Surgery, SMC Meerut

External Member:

1. Dr. Akhil Prakash, HOD, L.L.R.M Medical College, Meerut.
2. Dr. Gurbachan, HOD/GTB Hospital.
3. Dr. Vikul Kumar, Optima Hospital, Meerut

At the onset, the Chairperson BOS welcomed all the members and thanked outside experts for sparing their time.

Abhinav

Dr. Abhinav Bansal
Professor & Head
Department of Neurosurgery
Subharti Medical College, Meerut



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The following Agenda items were discussed during the meeting:



Agenda Item No: 01

Agenda: To confirm the minutes of the Board of Studies meeting and ratification of the action taken Report held on

Discussion: Discussed

Resolution: This was our first meeting.

Agenda Item No: 02

Agenda: Introduction of new value-added courses.

Discussion: Nil

Resolution: No new value-added courses introduced in academic year 2024-2025.

Agenda Item No: 03

Agenda: Certificate Course (PDCC).

Discussion: Discussed

Resolution: Discussed to start PDCC in collaboration with other departments. Basic teaching course for ICU training.

Agenda Item No: 04

Agenda: Discussion on ongoing research activities.

Discussion: Discussed

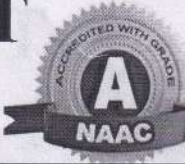
Resolution: Discussion on ongoing research activities of MCh Residents. The topic allotted to them and they are directed to make protocol.



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Agenda Item No: 05

Agenda: To start any new certificate course for undergraduate and Postgraduates

Discussion: Nil

Resolution: No new certificate course was proposed.

Agenda Item No: 06

Agenda: Any change in competency as per the CBME guidelines for upcoming sessions.

Discussion: Discussed

Resolution: No change in competencies has been intimated by NMC as per the CBME guidance for upcoming session in **Neurosurgery**.

Agenda Item No: 07

Agenda: Any other item with permission of Chair (advance copy of proposals to be submitted by 17-11-2025).

Discussion: Discussed

Resolution: No any other item was proposed by the members.

Signature of Member Secretary

Dr. Vivek Tomar
Associate Professor
Department of Neurosurgery

Signature and Stamp of Chairman

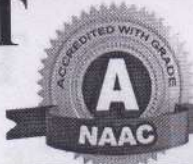
Dr. Abhinav Bansal
Professor & Head
Department of Neurosurgery



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Ref.No./NEU/SUR/2025/508251210661760

Sr. No.	Name of Faculty	Designation	Signature
1.	Dr. Abhinav Bansal	Professor & Head	
2.	Dr. Vivek Tomar	Associate Professor	
3.	Dr. Vivek Chaudhary	Assistant Professor	
4.	Dr. Dhanesh Kumar	Professor	
5.	Dr. Akhil Prakash	Professor	could not attend
6.	Dr. Gurbachan	Professor	
7.	Dr. Vikul Kumar	Professor	